

# Hustisford School District

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**District Office**

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**Heather Cramer**

District Administrator

**Jessica Holtz**

Director Financial Services

**Jr./Sr. High School**

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**Clint Bushey**

Principal

**John Hustis Elementary**

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**Heather Cramer**

Principal

**Terri Kreitzman**

Director of Special Education

## **Buildings and Grounds Committee Meeting Minutes of Monday, January 3, 2022**

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, January 3, 2022, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair; Kevin Muche, member; Clint Bushey, Principal; and Heather Cramer, District Administrator

### New Business:

- Update with Bassett regarding HVAC—The committee heard from Bassett Mechanical in regards to the updates to the HVAC system that have been done and what the next steps are for the district. The committee discussed the status of the current system and what updates would be necessary in the next 10-15 years. The committee will continue to have conversations about the systems and receive updates. The committee has asked for Bassett to help provide data in regards to life expectancy and cost predictions.
- Maintenance and Staffing Update—The committee reviewed a bid for a new gate for the HS by the library. The gate that the district will purchase is just like the new one that was installed near the FACE room about two years ago. The current gate is outdated and does not work properly. Mr. Bushey updated that there was an outdoor faucet that got repaired. This repair dated back to about 4 years ago when it was not properly shut off in winter. The repair is complete and the faucet is now operating. A toilet at the HS was also fixed due to a clog from a student placing a bag in the toilet. New LED lighting was installed at the HS outside on the safety lights on the building. The district is seeking bids on new stalls for all of the bathrooms in both buildings.
- Return to School Plan Update—Mrs. Cramer updated the committee on the new CDC guidance and indicated that the schools were awaiting final guidance in the coming days.
- Future Facilities Planning—Mr. Bohonek has requested that Mrs. Cramer reach out to a neighboring district so that a tour can be set up to view a renovation in a science lab and tech Ed area. The committee continues to have discussions about the future and a project for the district. The conversation will continue at the board meetings.
- Summer 2022 Project Planning—This item was tabled to the next committee meeting.
- 2022-2023 School Calendar—Mrs. Cramer presented options for the school calendar for next school year. She presented an option with 172 student contact days. The committee asked her to prepare two alternative calendars as well with an increase to 174 days. The board will vote on this at the January board meeting.